

OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING
Tuesday, September 18, 2018
7:00 PM, School Cafeteria

Our Lady of Perpetual Help Catholic School builds character and shapes tomorrow's leaders by delivering academic excellence in a Catholic faith based community

Type of Meeting: Regular Meeting

Invitees:

- A.) School Council:** Steve Cicherski-Not Present, Christin Corrigan, Michael Divine-Not Present, Lisa Friesenhahn, Joseph Marroquin-Not Present, Sharla Muegge-Not Present, John Patrick, Meg Skulteti, Michelle Theiss, Stephanie Trevino
- B.) Staff, etc.:** Frank Burns, Stephanie Dunne, Joseph Hernandez, Craig Friesenhahn-Not Present, Barbara Pulcini, Father Jeff Pehl
- C.) Guests:** None

AGENDA

I. CALL TO ORDER 7:06pm

- 1.) Opening Prayer Jeff Pehl
- 2.) School/Parish Community Input Meg Skulteti
- A.) None

II. NEW BUSINESS

- 3.) Approval of Minutes Meg Skulteti
- A.) September 2018 – Michelle Theiss motioned to approve minutes and Lisa Friesenhahn seconded.
- 4.) Committee Reports
- A.) Finance Committee Lisa Friesenhahn/Joseph Marroquin
- a.) Preliminary Report as Archdiocese has not closed the books yet. School is running at 101% Total Revenue and 102% Total Expenses. Café Summary is running at 98% Total Revenue and 98% Total Expenses. Athletics, PTC and School Store are running at 102% Total Revenue and 103% Total Expenses. School, Café, Athletics, PTC and School Store are running at 101% Total Revenue and 102% Total Expenses. School, Café, Athletics, PTC, School Store and CDC are running at 100% Total Revenue and 101% Total Expenses. CDC is running at 96% Total Revenue and 97% Total Expenses.
- b.) Majority and large amount of our expenses were from the new building.
- c.) Archdiocese is auditing the script cards. They are currently going through a double check process at the CDC.
- B.) Building and Grounds John Patrick
- a.) No Report – Please ask students for help with anything around the school. They are looking for service hours
- C.) Policy and Planning Mike Divine
- a.) No Report
- D.) Development Sharla Muegge
- a.) No Report

E.) Technology

Steve Cicherski

- a.) Ergos Contract is up for renewal in September 2018. Copier Contract with church is up in December.
- b.) Equipment/Network Status – Sonic Firewall TZ 400 has arrived and will be installed September 21 after 5pm. Awaiting threat and A/V report from Ergos, Adware pop-up from Grammarly website – removed software and re-scanned with Webroot A/V. 6 Dell computers and monitors were purchased for the Library, Front Office, 2 for 4th Grade and 2 for 3rd Grade. (Lifecycle replacement). 10 Office 2016 purchases due to compatibility issues/upgrade (waiting on purchase). All 6 CDC laptops have Windows 10 Professional Installed. No issues on 2012 Server, 2008 Server decommission delayed. 2003 Server has been moved to Computer Lab. CDC Network Issues – still working through a few issues and through some email issues from student email accounts.
- c.) Website – updates as needed, no issues

F.) Athletic

Michelle Theiss

- a.) Volleyball had a tournament and soccer tournament is hosted by OLPH this weekend. Football plays at Holy Spirit this weekend and track has a meet this weekend too. Upcoming Event: Dodgeball Tournament October 6th.

G.) Faith and Formation Committee

Stephanie Trevino

- a.) Will do some Thanksgiving artwork for Thank You notes during Art or Religion. Stephanie will talk with Mrs. Moser about possibly doing an 8th grade faithful project.

H.) Nominating Committee – No Report.

I.) Executive Committee – No Report

5.) Staff Reports

A.) Principal's Report

Frank Burns

- a.) Current enrollment is K-8 334 and CDC 104
- b.) September and October events/calendar given
- c.) School Security – no changes
- d.) 8th Grade Retreat went well. 2nd Grade saw The Princess and the Pea, PTC General Meeting will give survey results.
- e.) School Marketing Meeting is coming up

B.) CDC Report

Stephanie Dunne

- a.) All substitutes have been hired and cleared, along with extended day now all hired.

C.) PTC Report

Joseph Hernandez

- a.) Gala Tickets for Casino Night go on sale tomorrow. There are 225 tickets available since the event is being held in the gym this year.
- b.) Halloween Carnival is in the works, no haunted houses this year.
- c.) Looking for volunteers for cleanup after the parish festival on Monday. Service Hours will count.

D.) Parish Report

Father Pehl/Craig Friesenhahn

- a.) Fr. Pehl discussed how we must work through the abuse allegations that are currently going on around the world. It will be on going and we will work on this as a parish and a community. No priest since 2002 have had these allegations in our Archdiocese.

b.) Discussion on new building payments and what the school/parish contract is.

III. OLD/MISC BUSINESS

6.) None

IV. REQUESTS AND ANNOUNCEMENTS

7.) Items to be placed on future agenda

E.) Strategic Plan

V. CLOSING PRAYER

VI. ADJOURNMENT 8:59pm

VII. EXECUTIVE SESSION

Minutes submitted by Christin Corrigan


Meg Skulteti

Father Pehl

Meg Skulteti



Frank Burns, School Principal



Meg Skulteti, School Council President



Christin Corrigan, School Council Secretary