

**OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING**  
**Wednesday, June 15th, 2016**  
**7:00pm, School Library**

**Type of Meeting:** Regular Meeting

**Invitees:**

- A.) School Council:** Lisa Friesenhahn, Barbara Crane, Christin Corrigan, Steve Cicherski, Michael Divine, John Patrick, Meg Skulteti, Michelle Theiss, Joe Valdez
- B.) Staff, etc:** Frank Burns, Claudia Ogrin-not present, Father Thumma, Judy Cervera, Joseph Hernandez, Mary Newquist, Scarlett Lopez
- C.) Guests:** None

**AGENDA**

**I. CALL TO ORDER: 7:02pm**

- 1.) Opening Prayer Seminarian
- 2.) School/Parish Community Input Lisa Friesenhahn  
None

**II. NEW BUSINESS**

- 3.) Approval of Minutes
  - A.) May, 2016 Lisa Friesenhahn  
Steve Cicherski motioned to approve, Joe Valdez seconded
- 4.) Committee Reports:
  - A.) Finance Committee Lisa Friesenhahn  
Running at 91% and on target. Cafeteria made a profit of \$11,000, CDC had a slight deficit due to playground replacement and getting it up to code. There is a cost for accreditation and we are working on getting a budget for this. June 30th, budget is due and we are asking for an extension due to extenuating circumstances. July 2016 we will likely hold a meeting via email to approve the budget.
  - B.) Building and Grounds John Patrick  
Will be working on repairs from water damage now that school is out.
  - C.) Policy and Planning Barbara Crane  
Surveys are officially closed and Barbara will be meeting with Fr. Eric and Mr. Burns with the results. We are shy about 10 teachers and 20 parents on the survey. CDC, we may open again due to not a lot of response  
Dog policy is still in discussion.
  - D.) Development Joe Valdez  
Script cards - Year to date sales are \$66,000 over last year. Joe recommended a transfer of \$4000 to the school and \$1000 to the CDC before the end of current fiscal year, which ends on June 30, 2016.
  - E.) Technology Steve Cicherski  
Several upgrades/updates have been applied to our system. Steve will work on getting a powerpoint together about technology for our parents so they are up to date. Catholic website - will look into applying to our budget for next year to help our website out.
  - F.) Athletic Committee Meg Skulteti  
Working on budget tomorrow, there has not been an athletic advisory meeting in a couple months. Sports camps are going well, June 27-29th is football camp. All coaches are set for Fall sports. AED will be placed at concession stand outside, \$1000 is from Kim Gonzalez's award.
  - G.) Faith and Formation Committee Meg Skulteti  
Meg Skulteti will step in as committee chair. No Report
  - H.) Nominating Committee No Report
  - I.) Executive Committee No Report

**5.) Staff Reports**

- A.) Principal's Report Frank Burns/Mary Newquist  
Scarlett Lopez - IOWA testing, Would like to show a Bell Curve to parents in the future to show progress of OLPH as a whole.  
Projected enrollment is 382 with CDC full. Adding a 1st Grade class. Several camps going on this summer. PTC Board meeting is July 11, 2016.  
Summer maintenance is continuing throughout the school.
- B.) CDC Report Claudia Ogrin  
Not present - See above notes
- C.) PTC Report Joseph Hernandez  
Welcome Joseph Hernandez as the new PTC President. Currently contacting other parents to join the board. Will be meeting with Erika Williams to get all necessary information for the next year. 1st PTC meeting, we may do the survey results to parents.
- D.) Parish Report Father Thumma  
Monday through Friday is VBS in the cafeteria. Fr Eric is back on the 24th from his retreat in Seattle. Groundbreaking Ceremony is July 17th at 11:30am.  
Judy Cervera:  
Archdiocese would like to know what we, as the council, can do for the school?  
-A way to support large Catholic families that attend our school. Younger children are being pulled and placed in homeschool so the older children can move forward.  
-Also ask about a parent that works in the Archdiocese if they to could get some kind of a discount

**III. OLD BUSINESS**

6.) None

**IV. REQUESTS AND ANNOUNCEMENTS**

7.) Items to be placed on future agenda

Lisa Friesenhahn

**V. CLOSING PRAYER**

Father Thumma

**VI. ADJOURNMENT 8:45pm**

Lisa Friesenhahn

**VII. EXECUTIVE SESSION**

Minutes submitted by Christin Corrigan

  
Frank Burns, School Principal

  
Lisa Friesenhahn, School Council President

  
Christin Corrigan, School Council Secretary