

St. Joseph the Worker Cluster
Holy Name Finance Council
Meeting Minutes – August 9, 2018
West Union – 7:00 pm

PRESENT: Faith Formation = Amy Ihde (E)
Building & Grounds = Don Baumler (A), Ken Scholbrock (A), Mike Elsbernd (A)
Parish Life = Jane Marshall (A)

ABSENT: Cluster = Bill Bouska (E), Brian Dunt (E), Steve Murray (E)

Non-voting: Present = Fr. Komboh, Maureen Johnson, Pam Rochford
Absent = Deacon Schemmel, Kathy Wenthold (A)

The meeting was opened with prayer, led by Father Komboh and followed by introductions for the new members.

Election of new officers then took place with Don Baumler retaining chair and Ken Scholbrock retaining vice-chair. Motioned by Jane, seconded by Mike, Carried.

Mike motioned to approve the minutes of 5/10/2018 & the agenda, Jane seconded, Carried.

Maureen then gave the business managers' report. The council discussed several reports and then continued with a Budget Overview, which will be different than what we have seen in the past. Also in the reports is a new item called the Balance Sheet and Maureen explained this to the council. A brief cemetery report was given and it had been determined after an audit starting back in July of 2016, that cemetery funds had been deposited into the general fund and needed to go to the Cemetery. Maureen explained that currently the books showed a balance of \$31.00 for the cemetery but it should be \$559.00 according to her audit. Jane motioned that we pay the \$559.00 to the cemetery and Mike seconded, carried. Wage increases were granted to the employees of Holy Name this includes Pam Rochford, Jamie Hoey and Jennifer Jensen. Maureen then explained to the Council that with the new bookkeeping program we have installed there is a monthly fee for Quick Books. Currently Maureen is paying for the service on her credit card and after some research, the bank recommended that we get a credit card with minimum balance and use this to pay for the fee. Since the "seat" of the Cluster, which in practicality is Holy Name, Maureen recommended that Holy Name be the cardholder. The credit card will be from Bankers Bank, which is above a bank, and the card will be used ONLY for the reoccurring charge for Quick Books. Two Guarantors need to be on the card so Fr. Komboh & Don Baumler were chosen to be the signors. Amy motioned to approve the credit card & guarantors with Jane seconding, Carried.

Faith Formation minutes were reviewed. Discussion took place on the cookbook fundraiser the Faith Formation students will be doing this year to raise funds for the Faith Formation program. Ideas suggested is to possibly have the student's design the cover through a contest, Father could write up something for an introduction page, recipes should be in by November 4 so we can sell the cookbooks by Lent. All great ideas and much excitement for this project since it has been many years since Holy Name has done a cookbook.

In building & grounds, Don reported on several maintenance projects that have been accomplished around the property of Holy Name. Larger projects included the retaining wall behind the church. This project is now completed and paid for through the generosity of Rosary Society, Faith Formation, KC's, Colette Ameling Memorial and discounts from the vendors who helped with the project. Much appreciation everyone! The office is having a new window installed soon, the garage in back of the rectory needs a new roof due to age this is already paid for, a baby changing station has been installed in the church restroom, white boards are being installed in the Faith Formation classrooms, the chalk boards are available to anyone who wants them for a free will donation, the railing going up to the Annex is going to be painted soon. Many more small projects are on the "to do" list and if anyone sees things that need attention should contact Pam at the office to add to the list.

In other business we discussed the purchase of another headset for visitors to wear. Pam will get a quote for us by next meeting. Father Rausch's memorial funds have been moved to a savings account in Dubuque until we know what we want to use them for. Father Komboh notified the council that he would not be able to attend all of the scheduled Council meetings. Father asked if the Cluster Council meeting for October 25 could be moved to the 18th since Holy Name is the hosting parish for this meeting. Father is planning a holiday and would like to be present for the Cluster Council meeting. The HIV presentation is scheduled for the Cluster: August 18, 6:00 pm @ SFA, August 19, 10:00 am @ HN, August 25th, 4:00 pm @SP, August 26, 8:00 am, @ IC with a follow-up seminar on August 28th, 7:00 pm @ SFA. The Cluster Council approved a change in the upcoming Mass rotation: IC will go to 4:00 pm on Saturday, HN will have 6:00 pm on Saturday 8:00 am will be at SP, and 10:00 am will be at SFA. It was also noted that Father will only have one Mass on Holy Days and that Mass will be at SFA at 7:00 pm. Father then asked for input on the Mission we had recently. Comments were very good, those involved did a great job and we need to do it again soon. Some topics to consider included looking at something geared more to parent/adult or family and topics on our Catholic history for all ages.

Don read a correspondence form Bernice Holthaus thanking us for the gift we gave her when she moved away.

8:50 pm Jane motioned to adjourned, Amy seconded, carried.

Respectfully Submitted,

Pam Rochford