



St. Michael Catholic School
Frequently Asked Questions & Answers
713.621.6847

1. When may I tour the school?

The best time is at our annual Open House each October. Our Principal and Assistant Principals are available to answer questions and our students give school tours. Reservations are not necessary. You may call the school office to arrange a tour at any other time.

2. What are the class sizes?

PK3: 16 students with a full-time teacher and full-time instructional aide. There is one PK3 class.

PK4: 24 students with a full-time teacher and full-time instructional aide. There are two PK4 classes.

Kindergarten: 25 students with a full-time teacher and full-time instructional aide. There are two Kindergarten classes.

Grades 1-8: Each grade has two classes, with 25 students and a full-time teacher in each.

3. What are the age requirements for prekindergarten and kindergarten applicants?

PK3 applicants must be three years of age on or before September 1. PK4 applicants must be four years of age on or before September 1. Kindergarten applicants must be five years of age on or before September 1.

4. How early may an application be submitted?

Applications may be submitted as early as October for the following year; however, it is not on a first come, first served basis. Priority for siblings of current students, alums and parishioners is one criteria used for qualified PK3 – Kindergarten applicants.

5. When is the application deadline?

Typically, mid-December, but please check the website in August to confirm.

6. What if the Teacher Recommendation does not arrive by the application deadline?

This will not hinder your application, but we ask that we receive it by January. You can log in to your account to check if it has been submitted at any time.

7. How do I apply?

*Applying is easy using our online application. To create an online application, go to stmichaelcs.org, click on Admissions tab, click on Admissions Process and click on “**Online Application**” in “How to Create an Account”. After creating an account, log in to your account and **Create a New Student Application** for your child. You will then have the flexibility to log in and out of your account and access your open application.*

8. I am not a registered parishioner of St. Michael Church. Should I register with the church before applying?

Being a parishioner is one criteria used for qualified PK3-Kindergarten applicants by date of registration in the parish.

9. What is the next step after submitting an application?

*After your application is submitted, you will be able to print the completed application and track online your progress through our admissions process. The Admissions Committee begins reviewing applications in January. **Unless additional information is needed, you will hear from us in mid-March when decision letters are mailed.***

10. Does my child need to be tested?

Typically, we do not test for grades 1-8; however students transferring to St. Michael need to submit their report cards from the last two years, as well as standardized test results. Testing will only be conducted if the school sees a need. PK3-Kindergarten applicants are screened in January/February. A screening appointment will be made in January via a phone call from the school office.

11. What are standardized tests?

These are national tests typically administered annually by your child's school.

12. Do we accept eighth grade applications?

Typically, we do not accept applications for eighth grade. Exceptions are made for applicants moving in from another Catholic School.

13. Are personal Letters of Recommendations needed?

Please do not submit personal letters of recommendations; they are not required or expected.

14. If I am on the waitlist, will I be called during the school year if an opening occurs in the grade my child is applying?

Yes, if before January.

15. My child is not age ready for school, but may he/she be put on a waitlist now?

No, new waitlists are created each year from the applications received for that particular year.

16. If on the waitlist, what is my number?

We do not have a numbered waitlist.

17. How is tuition paid?

Tuition is paid in full online each June for the upcoming school year. If you prefer to pay monthly, you may apply for a tuition bank loan through our business office.

18. May my child "shadow"?

We do not allow shadowing, but students who are accepted are welcome to take a tour of the school, as well as attend our orientation.

If you have any further questions, please contact the school office, 713.621.6847.